

**REQUEST FOR TRUSTEE'S OR DIRECTOR'S APPROVAL**

(This Form MUST Accompany All Requests)

Date: \_\_\_\_\_ Lot#: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Owner \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Zip Code \_\_\_\_\_

This Request is for:

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To be reviewed, all submissions must include the following information:

- Type of Material to be used.
- Actual drawing of item with specifications/dimensions.
- Mortgage Inspection Report or State Survey showing the location of proposed submission in relation to the home.
- A description, as accurate as possible, (pictures and drawings).

Please read your [indentures](#) prior to submitting any requests. This can save both time and expense.

Trustees' or Directors' approval is based on style, type, size and location of requested additions. Where any questions exist, the indentures will be used as the determining guide, except in the case of Architectural Control Committees, whose determination will be final.

Under no circumstances, does approval by Trustees or Directors indicate full authorization. All Homeowners submitting requests should get the necessary governmental (city, and/or county planning and building commissions) authorization for all planned work.

If you proceed with work without getting all necessary approvals, you may be subject to legal proceedings as well as having to remove all unauthorized improvements.

Formal written approval may take up to 45 days. Please allow enough time prior to onset of work for the review process.

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 Homeowner's Signature

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 Homeowner's Signature

Unless you are notified otherwise, this request form along with all pertinent information is to be mailed to :

**TRUSTEES of STABLE RIDGE ESTATES and MANORS OF STABLE RIDGE**

This request is:

- Approved
- Denied

If denied, the following are the reasons:

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Board of Trustees/Directors Signature

Date